

Robin Pellow
Head of Democratic Services

To: All Members of the Council

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Date: 9 December 2008

Dear Councillor

MEETING OF COUNCIL – TUESDAY, 16 DECEMBER 2008

I refer to the agenda for the meeting of the Council on Tuesday next, 16 December and now enclose the following agenda items:-

- 8 (a) (iii) MINUTES OF THE EXECUTIVE - A special meeting will take place at 5.00 p.m. on Monday 15 December and the minutes of the meeting will be tabled. The Executive agenda report is attached for those members who do not receive the full Executive agenda. All councillors are welcome to attend the Special Executive meeting but should non-Executive members wish to speak, notice will be need to be given to the Head of Democratic Services on 01483 523222 by noon on the day of the meeting.
- 8 (b) (ii) MINUTES OF THE JOINT PLANNING COMMITTEE held on 1 December 2008 (herewith - coloured yellow).
- 8 (c) (ii) MINUTES OF THE STANDARDS COMMITTEE held on 1 December 2008 (herewith - coloured buff).

Yours sincerely



Bureau

Emma McQuillan
Democratic Services Manager

WAVERLEY B.C.	
CHIEF EXECUTIVE'S OFFICE	
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